



**AVONMOUTH AND KINGSWESTON  
NEIGHBOURHOOD PARTNERSHIP  
7.00 PM ON 12<sup>TH</sup> JUNE 2012  
AT HIGHGROVE CHURCH, HIGHGROVE ROAD, SEA MILLS**

**PRESENT:**

**Ward Councillors**

Councillors Doug Naysmith and Siobhan Kennedy-Hall (Avonmouth Ward)  
Councillors Tim Leaman and Simon Rayner (Kingsweston Ward)

**Partners:** Representing Lawrence Weston (LW), Sea Mills (SM), Shirehampton (S) and Avonmouth (A)  
Ann Green (SM), Renee Slater (S), David Thomas (S), Val Jenkins (S) John Bees (SM), Mark Pepper (LW), David Trivitt (SM), Mark Runacres (Police) and Val Pospichil equalities rep (LW),

**Officers:**

Gary Brentnall (Area Environmental Officer), Hayley Ash (Area Coordinator) and Samantha Mahony (DSO).

**Other attendees:**

**Apologies**

Apologies were received from Alv Hirst (A)

**Item No:**

**1. ANNUAL BUSINESS REPORT**

The Neighbourhood Partnership considered the annual business report (agenda item no. 1) and noted the membership, Terms of Reference, appointments of Sub-groups and other bodies and the devolved Budgets and influence on services, and financial operating framework.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED:**

- (1) that the current membership of the Partnership be noted;**
- (2) that the terms of reference be noted;**
- (3) that the Partnership's budget be noted;**
- (4) that appointments to sub-groups and other bodies be agreed; and**
- (5) that the dates and times of meetings of the Partnership in 2012/13 be as follows:**  
**11<sup>th</sup> September 2012 – Shirehampton Baptist Church**

**5<sup>th</sup> December 2012 – City and Port of Bristol Social Club, Nibley Road; and  
5<sup>th</sup> March 2012 – Highgrove Church  
(All meetings to start at 7.00pm)**

**(1) The NEIGHBOURHOOD PARTNERSHIP AGREED that John Bees be elected Chair of the Avonmouth and Kingsweston Neighbourhood Partnership.**

**(2) THE NEIGHBOURHOOD COMMITTEE RESOLVED that Councillor Rayner be elected Chair of the Avonmouth and Kingsweston Neighbourhood Committee**

## **Neighbourhood Partnership items**

### **2. WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the meeting and the Partnership members introduced themselves.

### **3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 6<sup>TH</sup> MARCH 2012**

There had been some confusion regarding the amount of money committed to the Kingsweston Road/Junction scheme at the previous meeting, specifically whether the estimated cost had included the provision of anti-skid surfacing. It was agreed that it would be discussed fully at the appropriate agenda item.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the minutes of the meeting held on 6th March 2012 be agreed as a correct record and signed by the Chair.**

### **4. NEIGHBOURHOOD PARTNERSHIP 2011-2012 ACHIEVEMENTS**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 4) relating to the partnerships achievements during 2011-12.

In addition to the report and in response to questions, it was explained that the Neighbourhood Delivery Team (NDT) had prioritised domestic abuse and currently had a PSP (Problem Solving Process) helping a cross sector team to address the issue that a large percentage of people in the Avonmouth & Kingsweston NP still believe that Domestic Abuse is a private matter. This enabled the NDT to look at the issues in a lot of depth and target resources across the Neighbourhood Delivery Area to look at the issues in a lot of depth and target resources across the sector to address needs.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted**

### **5. LAWRENCE WESTON COLLEGE SITE DEVELOPMENT BRIEF**

The Neighbourhood Partnership considered a report from Michael Rogers and Neil Piper (agenda item no. 5) relating to the Lawrence Weston College site.

The objective had been to consider the vision of development for the old college site as well as ideas for the Riddinglease Centre to construct a brief of what people wanted. Meetings had taken place with the local planning group and a Neighbourhood Plan coordinated to gather feedback from the local community.

There appeared to be a strong desire for a medium sized foodstore following concerns about local shopping provision on Ridingleaze. Views about housing were mixed, and there was a desire for some kind of community facility on the site or perhaps on the clinic site further along Ridingleaze.

It was reported that the Council had acquired the funds to get the redundant buildings demolished. That would save the cost of securing the site whilst it was empty. Some redundant surrounding housing had also been identified for demolition, which would also improve access to the site.

It was confirmed that there was agreement in principle, soon to be signed, to the development brief from the City of Bristol College. Comments on the report were further invited in person, via HA or via email to the report authors. Further plans were also available from officers. Officers were thanked for their hard work.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted;**

## **6. COMMUNITY TREE PLANTING PROGRAMME**

The Neighbourhood Partnership considered a report of the Area Environment Officer (agenda item no. 6) relating to the Tree Planting campaign and planting plan specifically for Trymside Open Space.

Officers requested proposals from residents for the next planting scheme to enhance sites and increase wildlife through the planting of native trees to suit the environment. Applications should be made through HA who would contact Tree Officers. Officers would visit the Neighbourhood Forums with plans and maps for people to view.

Residents suggested the section from Shirehampton Road to Sea Mills Harbour as a possible site for attention.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED–**

**(1) that the report be noted;**

**(2) that the tree planting plan for Trymside Open Space be approved;**

## **Neighbourhood Committee items**

### **7. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **8. PUBLIC FORUM**

A written item of public forum was considered in relation to the Parks and Green Space Strategy surplus land decision and would be considered at that agenda item.

### **9. PARKS AND GREEN SPACE STRATEGY SURPLUS LAND DECISION**

The Neighbourhood Partnership considered a report of the Neighbourhood Engagement Manager (agenda item no. 9) relating to the parks and green space strategy surplus land decision.

A written item of public forum was considered in relation to the Parks and Green Space Strategy surplus land decision. Residents in attendance were also invited to introduce themselves and make statements to the Committee.

In response to the report the following general comments were made;

- Officers reported that the Cabinet had been asked by two Neighbourhood Committees to reconsider the incentive scheme and had decided not to change their decision. The money that would be retained by the Partnership area was still subject to the incentive scheme based on the value and amount of land sold.
- It was suggested that an exception be made for the Avonmouth & Kingsweston Neighbourhood Partnership area, as had happened in Knowle West.
- Any money received within the Partnership area from Section 106 contributions had been allocated very specifically in line with each development. As developments in Avonmouth were likely to be industrial in nature, contributions were more likely to be for roads rather than parks.

In relation to each park the following comments were made;

**Cook Street Open Space** – it was highlighted by residents that the site provided protection from traffic and landscape for the people that lived there. Disposal of the site was rejected.

**Part of land at rear of Merrimans Road** - It was considered that the land was at acute risk of flooding and therefore low value and not worth putting forward for disposal. Disposal of the site was rejected.

**Part of Longcross Woodland** – It was considered that the land should not be disposed of due to the high value to nature and the low monetary value. Disposal of the site was rejected.

**Moorend Gardens** – A petition of 238 signatures had been collected representing residents in the local vicinity that had used the green for many decades. The area was considered a valuable resource for the area. The regeneration around the shops area had been appreciated, however, it was questioned why the remainder of the space should be filled with houses. Disposal of the site was rejected.

**Part of Portway Tip/ Daisyfield** – It was agreed that the site was not a sensible site to develop. Disposal of the site was rejected.

**Napier Square Park** – It was reported that if the site was disposed of it couldn't be used for housing, but could allow investment in other areas, such as allotments. It was suggested that if a picnic bench/area was introduced to the park for parents to sit and watch the children play, it would provide much improvement. Councillors requested further information be provided by officers regarding the potential for improvement of the park and whether alternative investment could be identified. Following a discussion, disposal of the site was rejected. **(Action; GB)**

The following two open spaces were discussed further with view to disposal:

**Part of Henacre Open Space** – Following a discussion at the previous meeting, community researchers had canvassed the area for views about the proposal to dispose of the space. There had been 133 responses gathering a mixed response of 44% against selling the site, 27% in favour, 9% not sure and 20% 'don't mind'.

Residents were frustrated with anti social behaviour on site, the lack of facilities in Lawrence Weston and lack of Council investment in the area. There was strong feeling that if the site was sold, that the money should be used to improve the Henacre/local area and not returned for the remainder of the city. There was enthusiasm for a Development Brief/Master Plan of the area similar to the College Site development project.

It was suggested that the Development Brief could ensure that control was retained over what could happen to the land offered for sale, with a strong element of stakeholder consultation. Any development would also have to proceed through the usual planning process. Elements within the Localism Act had called on residents to write Neighbourhood Development Plans for local areas.

In line with Bristol's Bid to be Green Capital, and previous status as Cycling City, there was a request for the cycle track to be protected within the land as well as the use for dogwalking. In addition there was also a wildlife strip which should be protected if any development would be allowed.

**Part of Moorgrove Open Space** – It was considered that the landlocked area behind the Penpole Pub was able to be disposed of.

Officers confirmed that if Part of Henacre Open Space and Part of Moorgrove Open Space were to be disposed of the Partnership area, through the Committee, would receive 49.8% of the money raised. Councillors suggested that the percentage to return to the Partnership area was not high enough and Cabinet should be urged to return more money to the Avonmouth & Kingsweston Neighbourhood Partnership for investment in the local area.

#### **THE NEIGHBOURHOOD COMMITTEE RESOLVED**

- (1) that the proposed 'Part of Henacre Open Space' be disposed of subjected to a Development Brief/ Master plan for the land to involve stakeholder consultation and provisions on the future use of the land.**
- (2) and that the proposed 'Part of Moorgrove Open Space' be disposed of.**

## **10. WELLBEING REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 10) relating to the funding allocations for 2011/12 and the recommendations of the Well Being Appraisal Panel for current applications for 2012/13 funding.

The Wellbeing Appraisal Panel had recommended that the bids from Bristol Gateway School and ConfidANCE be forwarded for consideration by the N1 Youth Forum.

It was noted that £964 would then remain for two further rounds of bids.

**THE NEIGHBOURHOOD COMMITTEE RESOLVED that the funding situation and the balance of the budget for 2011/12 be noted.**

**THE NEIGHBOURHOOD COMMITTEE RESOLVED that the recommendations of the Well Being Panel held on 29<sup>th</sup> May 2012 be agreed as per the appendix to these minutes.**

## **11. NEIGHBOURHOOD COMMITTEE ANNUAL REPORT**

The Neighbourhood Committee considered a report of the Area Co-ordinator (agenda item no. 11) relating to the financial summaries on devolved budgets for 2011-12.

**THE NEIGHBOURHOOD COMMITTEE RESOLVED that the financial summaries on devolved budgets for 2011-12 be noted.**

## **12. MINOR TRAFFIC ALTERATIONS**

The Neighbourhood Partnership considered a report of the Area Manager (Highways Division) (agenda item no.12) relating to the request for the Traffic Management Team to carry out improvements to the junction of Kings Weston Road and Kings Weston Lane to reduce the risk of accidents.

Officers maintained that the £2,000 allocated by the Neighbourhood Committee at their meeting of the 25<sup>th</sup> March 2012 was not enough money to pay for high friction surfacing around the Kingsweston Lane/ Junction bend. The high friction surface would be important in the reduction of 'loss of control' accidents. It would not encourage higher speeds, but would help if drivers lost control.

There would be improved signage as part of the scheme, which meant that a vehicle activated sign (VAS) was not required (also as VAS signs depended on solar power, it would not be feasible at the location).

Councillor Rayner requested a meeting with officers on site to discuss the wall on the bend, and its possible relocation.

It was proposed within the report that £9,000 be re-allocated from the Westbury Lane crossing to the Kingsweston Lane/Junction scheme in order to fund the anti-skid surface, which left £4,133 for Westbury Lane. In addition to the £4,133 there was also Section 106 funds of £7,500 available for the scheme which gave a current funding total of £11,633)

It was reported that £13,134 had been allocated to Sea Mills Square for the option agreed at the meeting of September 2011. The bollards within design proposed had been rejected by the Urban Design team of BCC. The installation of the layby without bollards would reduce the cost of the scheme to £4,042. Members of the partnership remained in support of the use of bollards to prevent parking on the grass and highlighted the established bollards on the other side of the square. Officers suggested that the layby go ahead, and that colleagues in Conservation/City Design be asked to reconsider the scheme and discuss it further with Councillors Rayner and Leaman. It was suggested that as a lesser impact option, bollards could be installed at each end of the layby.

It was suggested that alternative funding could be found for the resultant underspend on Westbury Lane. A Local Sustainable Transport Grant had recently been established that could be utilised and officers would look into it.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that**

- (1) agreement be given for the £9,000 to be moved from the Westbury Lane scheme and invested in the Kings Weston Road/Kings Weston Lane scheme; and**
- (2) That the scheme for Sea Mills Square remain as previously agreed by the Neighbourhood Committee, with the final decision regarding bollards to be made by the Ward Councillors.**
- (3) agree to apply for the Local Sustainable Transport Grant to fund any underspend of the Westbury Lane Crossing Scheme and if unsuccessful, to fund it out of the 2013-14 budget.**

**13. COMMUNITY SAFETY OFFICER DELIVERY AGREEMENT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 13) regarding the Community Safety Delivery Agreement.

It was reported that Safer Bristol had commissioned a new domestic abuse support service across North Bristol, called the 'Northern Arc' to provide support and protection to survivors of domestic abuse and violence. There were concerns about the local perception of domestic abuse as a private matter. It was highlighted that incidences could increase during the summer to the high number of sporting events. It was also noted that the perception of Anti Social Behaviour in Lawrence Weston was very high (findings of LW community research) and as such as focused approach to bringing perception in line with reality would take place.

**THE NEIGHBOURHOOD COMMITTEE RESOLVED that**

- (1) the summary of outcomes from the 2011-12 agreement be noted; and**
- (2) the proposed activity set out in the 2012-13 delivery agreement be agreed.**

**14. ADJUSTMENTS TO CLEAN AND GREEN PROJECT FUNDING CRITERIA AND PROCESS AND CONFIRMATION OF DECISION MAKING PROCESS FOR CLEAN AND GREEN FUNDS**

The Neighbourhood Partnership considered a report of the Area Environment Officer (agenda item no. 14) relating to the Clean and Green Project Fund initiative.

It was suggested that a suitable project for funding was a bench in Napier Square Park. Suitable projects were invited to be sent to HA/ Gary Brentnall (Area Environment Officer) for a list to be correlated.

**THE NEIGHBOURHOOD COMMITTEE RESOLVED**

- (1) that the changes applied to the Clean and Green fund from the date of the partnership meeting, to the end of the 2012-13 financial year be noted;**
- (2) that approval be given on Option B to delegate the legal authority to make decision to officers in Environment and Leisure Services with an understanding that officers will subsequently seek Councillors agreement by email prior to spending funds.**

**(3) That approval be given to delegate the legal authority to bid for the additional £19K to officers in Neighbourhoods and Environment and Leisure Services with understanding that officers will subsequently seek Councillor agreement by email prior to submitting applications**

**15. HEDGEROW PLANTING ON VALERIAN CLOSE**

The Neighbourhood Partnership considered a report of the Nature Conservation Officer (agenda item no. 15) which asked for Section 106 funds to be released, which had been specifically collected to reinstate the loss of a hedgerow along Valerian Close.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the S106 officer un-devolve the S106 funding, in order that it can be drawn down to fund the delivery of the hedgerow planting on Valerian Close.**

**16. MAY GURNEY REPORT**

The Neighbourhood Partnership considered a report from an officer of May Gurney (agenda item no. 16) relating to the city council's new waste collection, recycling and street cleansing contract. May Gurney would be working alongside officers to develop a number of projects at local level and they would visit the Neighbourhood Partnership with a plan for the area, asking for ideas on how to improve such as at hotspots for graffiti and flytipping. There will be information in order to broadly inform the community about how to deal with problems in the area, and events to show how May Gurney operate and 'surgeries' with community stewards. Further information would be distributed when known.

**THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.**

**17. DATE OF NEXT PARTNERSHIP MEETING**

It was confirmed that the date of the next Neighbourhood Partnership meeting be 11<sup>th</sup> September 2012 at Shirehampton Baptist Church from 7.00 pm.

(The meeting ended at 9.15pm)

CHAIR



<b>Name</b>	<b>What do they do</b>	<b>What is it for</b>	<b>How much</b>	<b>Discussion and score</b>	<b>rec</b>
New Bridge Magazine Committee	Production of the New Bridge Community Magazine in Avonmouth	To pay for the costs of the increased size or the magazine (an additional four pages). Total project cost is £630 and the balance will come from the revenue of advertising	£500	The panel agreed to recommend this project subject to the group using the extra pages to increase their sustainability and to actively increase advertisement space linked to a business plan.	£500
St Mary's Church	Work with children (clubs) and the elderly to provide support – this project is to fund the luncheon Club	Rising costs of groceries and energy have resulted in the rise in the cost of providing the luncheon club to 53 elderly people 50 times per week. They estimate a shortfall of £1264 for this financial year and request a contribution towards this so that they don't have to pass on the costs to their client group	£500	The Group discussed the good work of this project and agreed to recommend for funding	£500
Woodenders tenants group	A resident group who work together to enjoy coffee mornings, films shows table top sales, entertainment and days out for the benefit of the older residents	The group have recently worked to improve the gardens of the accommodation, they now ask for garden tables, a barbeque and some decorating materials to enable the older residents to enjoy the outside this summer and into the future.	£500	The Panel requested to know how many tables and chairs; Sally has responded 4 tables with 4 chairs each.  Recommended to fund	£500
Shire Public Hall	Manages the public hall and acts as accountable body for initiatives in Shirehampton	To contribute towards the purchase of Christmas Trees for over the shops on Shire High street – full project cost £1922	£500	The Panel agreed to recommend part funding as they felt that the businesses should invest more into this project	£425

Name	What do they do	What is it for	How much	Discussion and score	Rec
ConfiDANCE	<b>ConfiDANCE</b> is a not- for- profit dance organisation which includes streams such as ‘ <b>S.T.O.M.P</b> ’ dance clubs, ‘ <b>confiDANCE</b> ’ workshops tailor made to fit individual school, nursery or group needs (which run alongside the PSHE curriculum), ‘ <b>Dance Fever</b> ’ Camps (secondary school) and ‘ <b>Dance Fever</b> ’ Workshops, as well as ‘ <b>Dance Explosion</b> ’ performances which are annual community performances for all children and young people who have learned any dance routine with this organisation.	To purchase fabric to make a stage curtain	£198	The panel felt that this project needed to be referred to the N1 Youth Forum	£0
Bristol Gateway School	School for children with additional needs	Funding towards the Summer out of school activities sessions – Paintball sessions, swimming and lunch for 14 young people	£500	The Panel felt that his project needed to be referred to the N1 Youth Forum who have funds for holiday activities	£0
Avonmouth Toddler Group	Toddler group – to enable children (30 in group) and their local parents to get together and play	To replace some of the toys and to pay for storage	£499.90	The panel recommended this project for funding	£499.90

Name	What do they do	What is it for	How much	Discussion	Rec
Penpole residents association	Luncheon club for older people in Shire	To part fund transport costs – match funding has been found to pay for the rest of the costs.	£500	The panel recommended this project for funding	£500
Better Together Project	Early intervention services working with Children and Young people and their families who are referred via the CAF panel	Phoenix Group – for people who have completed the Freedom Programme this project will help women regain their self-confidence to face the steps towards planning for their future live outside of a controlling relationship. This funding would pay for 2 events and a small contribution towards the funning costs of the group.	£400	The Panel recommended this project for funding	£400
Better Together Project	Early intervention services working with Children and Young people and their families who are referred via the CAF panel	To part fund activities for the August fun days – last year 80 vulnerable children attended these – there will be additional work to promote these activities to the Polish communities	£500	The panel asked that the project is delivered locally, and wanted clarity over whether the project was targeted or open to all children. Recommended to fund	£500
LW community Farm	For the Community Sector Network Voluntary sector network working to increase capacity in the neighbourhood and drive positive change in Lawrence Weston	To part fund the work of the Community Plan Coordinator, including supporting the Planning Group and coordinating the plan	£5000	The panel felt that this was a strategic project that will give lasting benefit to LW, The panel requested that additional funding should be found by the coordinator to add value and that if there was underspend then this should be returned	£5000

Name	What do they do	What is it for	How much	Discussion	Rec
Police/PCSO – accountable body juicy blitz	Crime prevention	To deliver a talent show in Lawrence Weston	£240	The panel felt that this project would assist the police to interact with young people as well as offer diversionary activities	£240
The Rock	An organisations where older residents come together to discuss local issues, share info and work in partnership with local providers and improve well-being in the area.	A Trip for members	£500	The panel felt that this was a lot of money for only 15 people and that it did not include new members, recommended that the Rock also open the trips out to other local people	£400